



# The Clere School

## Higher Level Teaching Assistant (HLTA1)

Role Profile: RP02132

Start date: negotiable

Support staff Grade D (E grade considered)

Full Time Equivalent Salary Range: £21,778 to £24,476 per annum

Actual annual salary range: £15,111 to £16,975 per annum

Actual annual salary is based on 30 hours per week term time only

Any hours up to 30 hours considered

We are seeking to appoint an enthusiastic and qualified Higher Level Teaching Assistant to increase our teaching provision. We are looking for a Higher Level Teaching Assistant who will work in partnership with teachers to deliver planned lessons to whole classes throughout our school to a high quality.

You will need:

- A good English and Maths skillset (GCSE / O Level Grade C or above)
- HLTA qualification (this could be provided for a candidate with appropriate experience)
- Good communication skills
- The ability to use your initiative
- To be able to work as a member of a team
- To relate well to both adults and children
- Excellent behaviour management skills
- An understanding of confidentiality and safeguarding

The successful candidate will provide support to pupils of all abilities and ages. The ideal candidate will be flexible, patient and have a good sense of humour with a passion for working with, and assisting, young people. You will work in close association with our teaching staff to support students' needs in improving progress and attainment.

We are absolutely committed to safeguarding our children and our recruitment procedures are rigorous in this respect.

At The Clere School, an 11-16 Comprehensive, we are fortunate to serve wonderful, friendly, and polite students with supportive parents and governors. We have a uniquely small but growing secondary school, with record numbers expected in Year 7 in September 2022. Our school provides a nurturing but achievement focused community for our students. Our school ethos and philosophy are embodied by our strapline 'Ambitious for All.' The school is in an idyllic rural location, a short journey from the A34, convenient for local candidates and commuters.



**Please download our application form from our website.**

**Closing date for applications: Noon, Thursday 7<sup>th</sup> July 2022**

Applications must be returned electronically to [recruitment@clere.school](mailto:recruitment@clere.school)

*The Clere School is committed to safeguarding children and promoting the welfare of children and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Enhanced Criminal Records Bureau checks, along with other relevant employment checks. The Clere School is an equal opportunities employer and no candidate will be disadvantaged because of race, gender, sexuality, disability or any other protected characteristic. All shortlisting exercises are completed by evaluating a candidate's suitability in terms of the person specification and job description for the role in question.*